Virginia Housing Trust Fund

Homeless Reduction Grant Pool Application Workshop

Virginia Department of Housing and Community Development

Homeless Reduction Grant Pool Application

- General fund allocation for fiscal year July 1, 2013 to June 30, 2014

- Funds must be committed during that time, but not necessarily expended

- Virginia Housing Trust Fund Structure and Use Plan outline general information on the Trust Fund

- Plan and instructions available at www.dhcd.virginia.gov
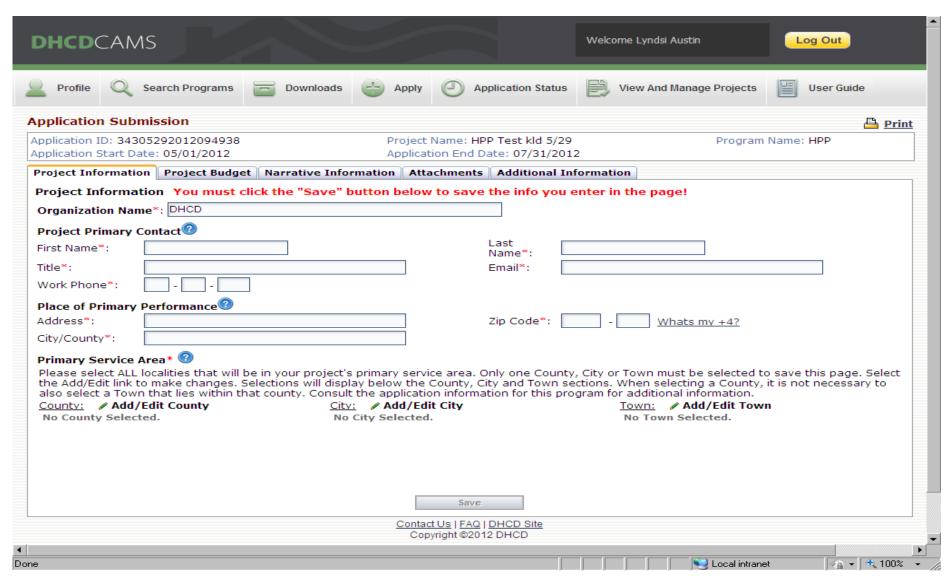
Virginia Housing Trust Fund Allocation*

Loans	
Competitive Loan Pool	$5,400,000
Foreclosure Rehabilitation Loans	$1,000,000
Grants	
Competitive Grant Pool (Homeless Reduction)	$930,000
Foreclosure/Homeowner Counseling	$500,000
Administration	$170,000
Total	$8,000,000

*Available beginning July 1, 2013
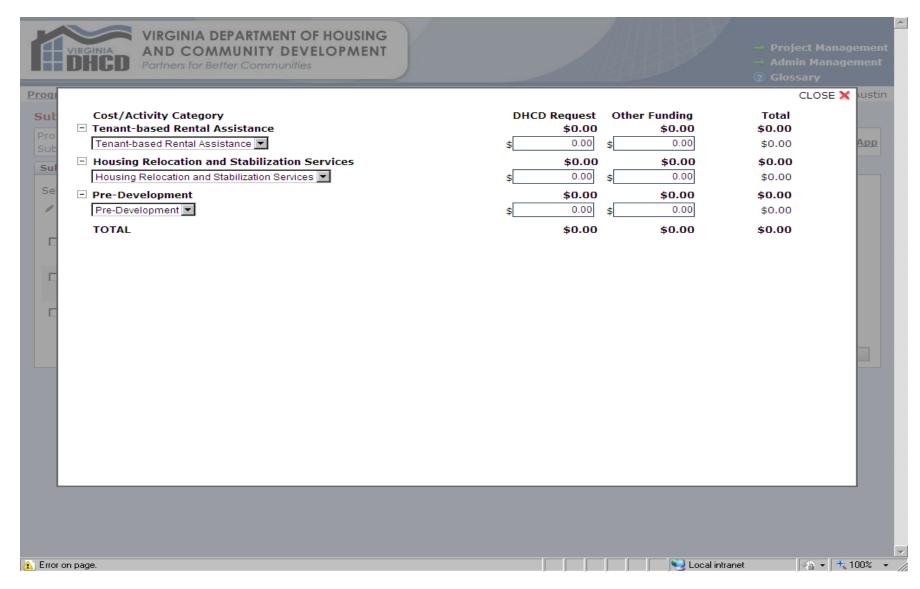
- Maximum amount of Trust Fund homeless grant is $100,000

- Deadline is May 15

- All applications MUST be submitted through DHCD's CAMS on-line application system

- Applications will be evaluated "as is" so please fully complete all portions

- Must register in CAMS before application can be started

- Before beginning please read Trust Fund Plan and Instructions

- Please do not wait until the last minute to submit – Resource Team not available after

  5 p.m.

Project Information

Project Budget

VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
Partners for Better Communities

CLOSE ✖

Cost/Activity Category	DHCD Request	Other Funding	Total
⊟ **Tenant-based Rental Assistance**	**$0.00**	**$0.00**	**$0.00**
Tenant-based Rental Assistance ▾	$ 0.00	$ 0.00	$0.00
⊟ **Housing Relocation and Stabilization Services**	**$0.00**	**$0.00**	**$0.00**
Housing Relocation and Stabilization Services ▾	$ 0.00	$ 0.00	$0.00
⊟ **Pre-Development**	**$0.00**	**$0.00**	**$0.00**
Pre-Development ▾	$ 0.00	$ 0.00	$0.00
TOTAL	**$0.00**	**$0.00**	**$0.00**

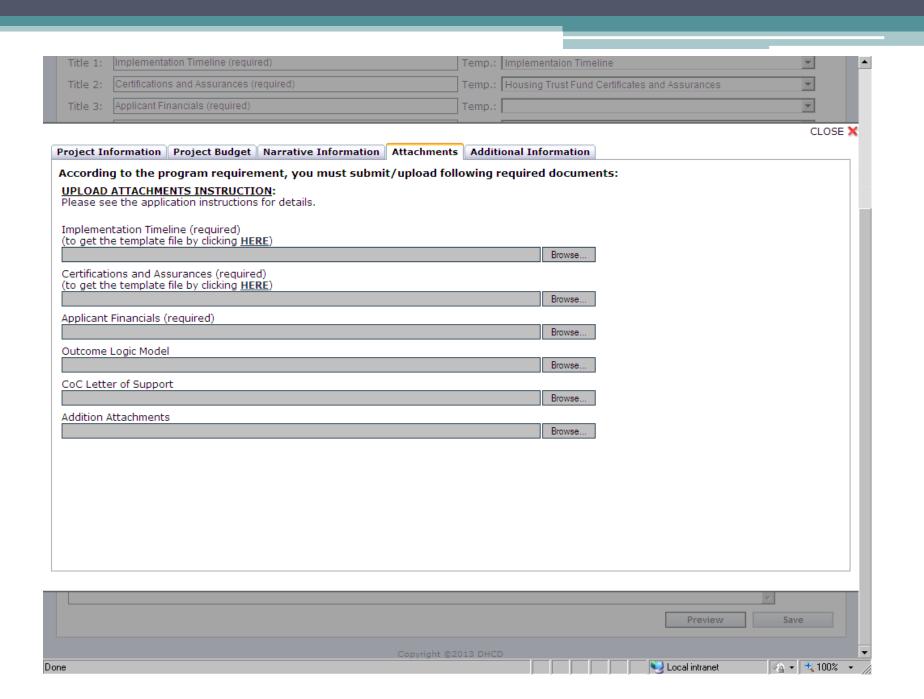⚠ Error on page.   🌐 Local intranet   🔍 100%

Narrative Information

1. Provide a clear, detailed description of the proposed project activities, the target population and the expected outcomes. Eligible activities include temporary rental assistance not to exceed one year; support services for permanent supportive housing serving formerly homeless persons; and predevelopment assistance to support long-term housing for persons experiencing homelessness.

2. Which of the priority state housing policies will this project impact? Describe how the proposed project activities will impact this housing policy. Quantify where possible.

    - ____ Affordable housing for persons with disabilities
    - ____ Permanent supportive housing
    - ____ Reducing homelessness
    - ____Foreclosure
    - ____Prisoner reentry
    - ____Veterans housing
    - ____Affordable rental housing for very low-income households
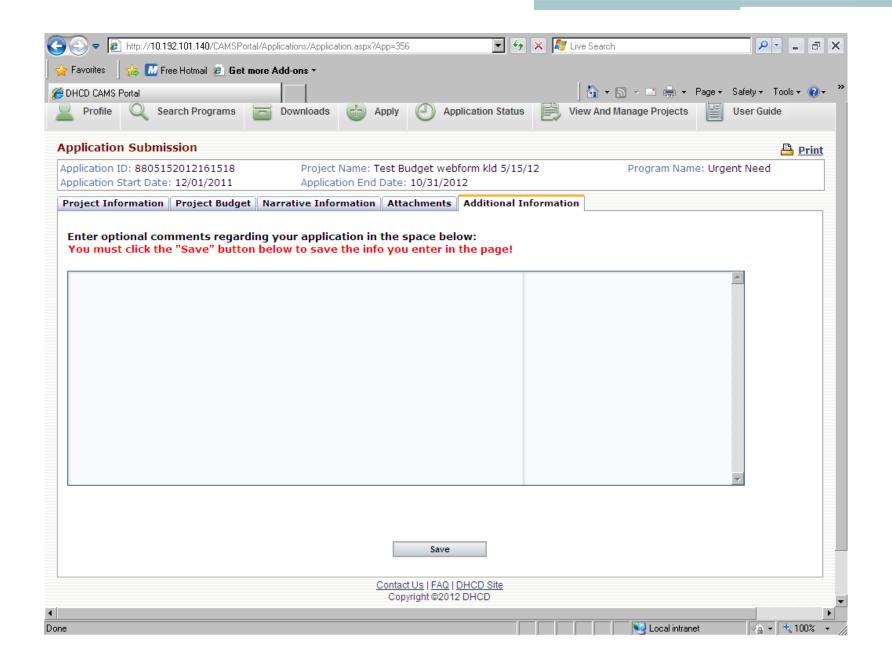   - ____Other – Clearly state the housing policy this project will impact

Narrative Questions

3. How will the proposed activities be coordinated with existing activities, services, funding resources and the continuum of care in the service area?

4. Describe and quantify the need this project will address and the impact the proposed activities will have on this need.

5. Explain how this project will help reduce homelessness.

6. Describe the applicant's experience in serving the target population and providing similar services and activities.

7. Explain how the needs this project will address will be met after this one-time funding is expended.

8. Outline the steps necessary to fully implement the proposed project activities.

9. Explain how potential project participants will access the proposed activities.

10. If the proposed Housing Trust Fund grant proposal is related to an HTF loan pool application explain how the two applications are inter-related.

Attachments

- Implementation Timeline - DHCD template; required for all projects

- Certifications and Assurances - DHCD template; required for all projects

- Applicant Financials - Required for all projects –current and prior year organizational budgets to include revenue sources and expenses

- Outcome Logic Model – Optional

- CoC Letter of Support – Optional

- Additional Attachments – Optional at applicant's discretion

Title 1:	Implementation Timeline (required)	Temp.:	Implementaion Timeline
Title 2:	Certifications and Assurances (required)	Temp.:	Housing Trust Fund Certificates and Assurances
Title 3:	Applicant Financials (required)	Temp.:	

CLOSE ✖

Project Information | **Project Budget** | **Narrative Information** | **Attachments** | **Additional Information**

According to the program requirement, you must submit/upload following required documents:

UPLOAD ATTACHMENTS INSTRUCTION:
Please see the application instructions for details.

Implementation Timeline (required)
(to get the template file by clicking **HERE**)

[   ] Browse...

Certifications and Assurances (required)
(to get the template file by clicking **HERE**)

[   ] Browse...

Applicant Financials (required)

[   ] Browse...

Outcome Logic Model

[   ] Browse...

CoC Letter of Support

[   ] Browse...

Addition Attachments

[   ] Browse...

Preview   Save

Done   Local intranet   100%

Profile   Search Programs   Downloads   Apply   Application Status   View And Manage Projects   User Guide

Application Submission

Print

Application ID: 8805152012161518   Project Name: Test Budget webform kld 5/15/12   Program Name: Urgent Need
Application Start Date: 12/01/2011   Application End Date: 10/31/2012

| Project Information | Project Budget | Narrative Information | Attachments | **Additional Information** |

Enter optional comments regarding your application in the space below:
You must click the "Save" button below to save the info you enter in the page!

Save

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Application Status

- Multiple users can work on, edit and review application materials.

- CAMS will save the application as <u>Incomplete</u>. Applicant may return repeatedly to CAMS to work on application.

- Please be sure all work on the application is saved in CAMS.

- Once the application is submitted the status will change from Incomplete to <u>Pending</u>.

Review and Scoring

- Applications scoring below 60 points out of 100 will not be considered for funding. Scoring criteria are as follows:

  - Impact on state housing policy – 20 points
  - Sustainability –15 points
  - Impact on local need – 15 points
  - Impact on reducing homelessness – 20 points
  - Feasibility – 15 points
  - Capacity – 15 points

Technical Assistance

- Application Questions

Shea Hollifield
shea.hollifield@dhcd.virginia.gov
804-371-7031

- Technical CAMS Questions
  - CAMS Help Desk at
CamsHelp@dhcd.virginia.gov